



IGC, Inc
P.O. Box 66581
Chicago O'Hare International Airport
Chicago, IL 60666

April 16, 2019

To: Airlines Operating to Chicago O'Hare International Airport

As announced on April 15, 2019 by Chicago Department of Aviation Commissioner, Jamie Rhee, the O'Hare Airport Terminal Space Use Protocols (TSUPs) were issued.

Thus, attached are the TSUPs for your reference.

Starting with the Winter 2019/2020 IATA Season, the Planning and Scheduling will be governed by these TSUPs. Sections 1-5 address the Planning and Scheduling Procedures. These TSUPs specifically define the priorities, procedures and requirements for the assignment and use of Common Use premises, Preferential Use Premises and Exclusive Premises in the Terminal Complex and on the Apron Area, including Gate Space and Hardstand Space, Check-in Space and Baggage Systems use, assignment, scheduling and accommodation at Chicago O'Hare.

Please ensure your Network Planning and Scheduling teams are aware of these procedures, especially related to the communications between the airlines and the Scheduling Manager. *It is essential that schedule submissions are made by the appropriate individuals from your airline as dictated by Section 9 of the TSUPs.* As a reminder, the Initial Schedule Submissions and Preferential Carriers gate space plans are due no later than May 16, 2019.

Next, attached are the Master Common Use Gate Space Plans that outline the location, capability, and availability of common use gates.

Please review and determine how these plans may impact your current and future operations.

In addition, attached are the Construction Planning Diagrams. The Winter 2019/2020 Season will see the first impacts to existing Terminal 5 gates associated with the planned concourse extension.

Please review these in detail to understand how these plans will impact your future operations so you can plan accordingly.

Finally, attached are the Common Use Terminal Capacity Numbers.

Please review since these numbers may have an impact on your operations.

I realize that there may be questions so feel free to contact me via email at; plark@igcinc.org . For network planning and scheduling teams, I'll be attending the next IATA Slot Conference in Cape Town, so I'll be available for further discussions.





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Lastly, as outlined by the TSUPs, the Scheduling Manager is required to have schedules, announcements, etc. available for review. In order to view all required documents and correspondence in the near future, a follow-up email will give instructions on how and where to access this information online

Thank you for your understanding and will be available to assist in this transition and implementation of new protocols affecting the assignment and use of gate space at O'Hare International Airport.

Sincerely yours,

Paul Lark
Airport Scheduling Manager/President IGC, Inc.
Chicago O'Hare International Airport

