

**International Common Use Ancillary Space Request Form**Date Submitted:  
(MM/DD/YYYY)Requested Season:  
(Season/Year)

Airline:

Aircraft Seats:

**Use By All Airlines:****Min Positions:****Max Positions:**Ticket Counter Positions Requested  
(Ref TSUPs 5.1&5.2):Baggage Make-Up Positions  
Requested (Ref TSUPs 5.1&5.2):**Use By International (Non-Precleared) Airlines:**Re-Check/Customer Service  
Positions (Ref TSUPs 5.1&5.2):

Transit Desk (Y/N/IROP Only):

Notes/Special Requests:

**For IGC Use Only:****Number of Position(s) Assigned (Per TSUPs)**

Ticket Counter Position Allocated:

Baggage Make-Up  
Positions Allocated:Re-Check/Customer Service  
Positions Allocated:

Transit Desk Allocated:

Notes:

Ancillary space requests are to be submitted to the O'Hare Airport Scheduling Manager no later than the date listed in the Seasonal Communication provided by the O'Hare Airport Scheduling Manager. Any submissions received after the respective date will be considered late and allocated according to Section 5.1 & 5.2 of the Terminal Space Use Protocols (TSUPs).

